

STAGE TECHNICIAN



Job title: Stage Technician
Reporting to: Production Manager

Main duties include but are not limited to:

Operational

- To interpret a lighting design and work with the designers to achieve their vision for the production
- To trouble shoot and highlight any potential problems in a designers lighting design
- To maintain all lighting installations and equipment within the theatre in good safe working condition.
- To operate the lighting system for each performance or arrange and train a suitable replacement for nights off and annual leave
- To rig, focus and plot lighting installation for productions in the theatre and off site as required.
- To arrange and supervise crew to de-rig, rig, focus and plot the lighting installation of productions in the theatre
- Ensure that there are up to date focus notes in the event of a handover of lighting operation
- Where appropriate to carry out minor building maintenance within the theatre
- To arrange his/her weekly schedule in advance with the production office
- To inform the production office or theatre manager of your arrival in the theatre according to his/her schedule
- To assist the lighting designer in hiring of equipment and purchase of consumables needed for all in house production and in consultation with the production manager
- To maintain adequate supplies of lighting consumables
- Work on forthcoming shows such as making effects for specific lighting requirements if required

Personnel

- To hire suitable casual staff in consultation with Production Manager and Theatre Manager.
- To control and monitor the crews working hours and ensure their timesheets are completed correctly.

Health and Safety

- To be responsible for keeping abreast of Health and Safety legislation and other related issues
- To be responsible for the maintenance of the productions area including cleaning the gel room and stockrooms
- To ensure that all tools and equipment are in safe working order.
- To ensure that work areas are kept tidy and clear of waste material.

Other

- To take active part in Production and other meetings as appropriate and to be a collaborative member of the creative process
- To carry out other tasks as may be required by the Production Manager and Senior Management Team